

**TOWN OF SPRINGWATER  
TOWN BOARD MEETING  
MARCH 11, 2024  
APPROVED**

**Meeting called to order** by Deputy Supervisor Lawrence Gnau at 7:00pm.

**Pledge of Allegiance**

**Roll Call of Board** – Present: Councilmember Thomas Canute, Jr., Councilmember Kyle Mason, Councilmember Tracey Proctor, Deputy Supervisor Lawrence Gnau.

**Absent:** Supervisor Deborah Babbitt Henry

**Present at Meeting** – Town Clerk Joyce Nisbet, Highway Superintendent Matt Nisbet, Attorney Jim Campell and approximately three other members of the public.

**Acceptance of Minutes**

Motion made by Councilmember Canute Jr. to accept the minutes for the February 12th, 2024 meeting, seconded by Councilmember Proctor; motion carried with all ayes.

**Acceptance of Minutes**

Motion made by Councilmember Canute Jr. to accept the minutes for the February 29th, 2024 Special Meeting, seconded by Councilmember Mason; motion carried with all ayes.

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**Bid Opening and Award**

Three Bids were received for the 2024 Lawn Maintenance for Town Properties: Carey's Lawn Care, Frank's Mowing N More Inc., and T&T Services & Repair, LLC. The 2024 Bid was awarded to Frank's Mowing N More Inc., with the lowest bid amount of \$8,250.00.

**Motion** made by Councilmember Canute Jr. to accept the \$8,250.00 mowing bid from Frank's Mowing N Nore Inc., seconded by Councilmember Proctor; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

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**Abstract of Claims # 3 of 2024 \$66,279.15**

Approving the Abstract of Claims #3 of 2024 for Audit date 3/11/2024

General Fund	\$13,389.48	Vouchers	54-77
Highway Fund	\$36,444.94	Vouchers	26- 46
Sewer Funds	\$12,844.11	Vouchers	23-35
Water Fund	\$3,600.62	Vouchers	13-19

**Motion** made by Councilmember Mason, to approve abstract of claims #3 of 2024 for an overall total of \$ 66,279.15, seconded by Councilmember Canute Jr.; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

## Supervisor's

1. **Monthly Reports** - The following monthly reports were distributed to the board:  
Assessor Report February 2024, Justice Report February 2024, Town Clerk Report February 2024, Supervisor Report February 2024- no report received, Sewer & water Report February 2024, Livingston County Semi-Annual Dog Control Report.
2. **JCAP Award**  
The Springwater Town Court has been awarded a grant under the 2023-2024 cycle of the Justice Court Assistance Program (JCAP) for the construction of ADA compliant restroom and a handheld metal detector.
3. **Correspondence from Cornell Local Roads Program** with infographics to distribute to community members who may have question about local transportation issues such as potholes, children at play signs, who is responsible for the road, sharing roads with farm and construction vehicles, and winter weather driving tips.
4. **Correspondence from AOT; re: Town Finance School, scheduled event, Managing the Town Budget, Common Town Audit Findings, and Local Retirement System.**
5. **Livingston County flyer** to encourage all residents to recognize Earth Day 2024 by organizing or volunteering for a Community Cleanup Event, April 13-April 21, 2024. This event is sponsored by Livingston County Environmental Management Council (EMC), [www.livingstoncounty.us/1620/community-cleanup](http://www.livingstoncounty.us/1620/community-cleanup).
6. **Correspondence from Representative, Claudia Tenney** RE: FY25 Community Project Funding (CPF) process for Fiscal Year 2025. Localities and non-profits in New York's 24<sup>th</sup> Congressional District to start organizing their request for the FY 25 appropriations cycle. All organizations interested in applying for FY25 CPF funds can fill out form at <https://tenney.house.gov/services/community-project-funding/community-project-funding-request-fy25>.

## Old Business

1. Income Survey – G&G mailed to water/sewer district last week.
2. Opportunity with NYSEG to convert the streetlights to LED.

**Motion** made by Deputy Supervisor Gnau to make arrangements with, NYSERTA and NYSEG to change to LED Lighting in the town, seconded by Councilmember Canute Jr. Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

## New Business:

1. Highway would like to surplus the old 950 H CAT loader to use as trade towards new one.

**Motion** made by Deputy Supervisor Gnau to surplus the highways old 950 H CAT loader to

use as trade towards new one, seconded by Councilmember Canute. Roll Call: Councilmember Canute, aye; Councilmember Mason, aye; Councilmember Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

2. The Town Board discussed converting the Town website to a .gov address. The .gov domain is free and reserved for government agencies, added security, and helps the public identify official, trusted information,

**Motion** made by Councilmember Mason to allow Town Supervisor Babbit Henry to proceed with the process with the free conversion to a .gov address, seconded by Councilmember Canute; Roll Call: Councilmember Canute, aye; Councilmember Mason, aye; Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

3. Evergreen Cemetery Association requests use of the Springwater Town Hall for their annual meeting, April 6 @ 2pm.

**Motion** made by Deputy Supervisor Gnau to allow the Evergreen Cemetery Association to use the town hall buildings for their annual meeting, April 6<sup>th</sup> at 2:00pm, seconded by Councilmember Mason; motion carried.

4. Court Audit for Fiscal Year 2023 Due by April 15th.

5. Resolution #32 of 2024; Governmental Entity Resolution for CAT Loader Purchase.

**Motion** made by Councilmember Canute Jr., to accept Resolution #32 of 2024, seconded by Councilmember Proctor; Roll Call: Councilmember Canute Jr., aye; Councilmember Mason, aye; Councilmember Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

6. Discussion with Town Board and Attorney Campbell to set Public Hearing for April 8, 2024- 202b authorization (sewer project).

**Motion** made by Deputy Supervisor Gnau to set a set Public Hearing for April 8, 2024, for authorization for 202b for the sewer project, seconded by Councilmember Proctor; motion carried.

### **Privilege of the Floor**

1. Amanda Parker requested use of the Springwater Town Park on September 21, 2024 for the Springwater Fall Festival to take place in September 2024, for no charge from the Town.

**Motion** made by Councilmember Canute Jr. to allow the Springwater Fall Festival at the Springwater Town Park, on September 21, 2024, seconded by Deputy Supervisor Gnau; Roll Call: Councilmember Canute, aye; Councilmember Mason, aye; Councilmember Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

2. Deputy Supervisor Gnau requested use of the Springwater Town Park on August 18<sup>th</sup>, 2024 for the Springwater Gala.

**Motion** made by Councilmember Canute Jr. to allow the Springwater Gala to use the Town

Park on August 18, 2024, seconded by Councilmember Proctor; Roll Call: Councilmember Canute, aye; Councilmember Mason, aye; Councilmember Proctor, aye; Deputy Supervisor Gnau, aye; motion carried.

3. Highway Superintendent Matt Nisbet wanting the Highway Department to attend the Hard Hat Expo in Syracuse, NY on Thursday March 21, 2024 from 8:00am - 3:00pm weather permitting.

**Motion** made by Councilmember Canute Jr. for the Highway Department to attend the Hard Hat Expo in Syracuse, NY weather permitting, seconded by Councilmember Proctor; motion carried.

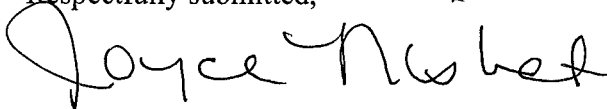
#### **Board Reports**

***Councilmember Mason***) Councilman Mason is gathering more cleanup details regarding the five trees located in the Christian Ford Cemetery that need to be removed before accepting recent quotes.

#### **Adjournment**

**Motion** made by Councilmember Canute to adjourn the meeting at 8:00pm, seconded by Councilmember Proctor; motion carried with all ayes.

Respectfully submitted,



Joyce L. Nisbet  
Town Clerk